City of Locust Grove, Georgia
Community Development Department

FIRE ALARM PERMIT INFORMATION

To Whom It May Concern:

Attached are the forms you need in order to submit fire alarm plans to the Locust Grove Community Development Department for review.

The following information is required:

- 4 sets of fire alarm drawings with battery calculations
- A completed Specialized Permit Application for a fire alarm permit (low-voltage)
- A complete Commercial Building Permit Routing Sheet
- A copy of the contractor's state card
- A copy of the contractor's driver's license
- A copy of the contractor's business license
- Fee will be $100 ($50 permit; $50 plan review) – note that the Fire Marshal's Office may required additional fees as well.

Typically, the review process will take 8-10 working days once the plans have been properly submitted. Please contact the Community Development Department at 770.692.2321 if you have any questions.

SPECIALIZED PERMIT APPLICATION

MASTER PERMIT # -- _____ PERMIT # -- _____

Building/Site Address: _____

_____

Contractor/Applicant's Name: _____

Contractor/Applicant's Address: _____

Contractor/Applicant's Phone: _____ Email: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone: _____

Estimated Cost of Construction: _____ Total Square Footage: _____

PROJECT TYPE	FEE PER TRADE	CHECK ALL THAT APPLY
Temporary Service Pole	$35.00	
Demolition Permit	$65.00	
*Swimming Pool Permit (inground)	$250.00	
*Swimming Pool Permit (above ground)	$125.00	
Utility Release (power and/or gas)	$65.00	
*Fire Sprinkler Permit	$50.00	
*Fire Alarm Permit	$50.00	
Fire Damage – preliminary inspection	$50.00	
*Move-In Structure – preliminary insp.	$50.00	
*Move-In Structure – building permit	$250.00	
*Construction Trailer Permit	$100.00 plus applicable trade permits	
*Detached Accessory Structures – Residential	Minimum $50.00 or $0.15 per square foot, whichever is greater, plus applicable trade permits	
*Detached Accessory Structures – Commercial	Minimum $50.00, $0.15 per square foot, or building valuation, whichever is greater, plus applicable trade permits	
Low-Voltage Permit	$50.00	
*Change in Tenancy	$50.00	

***MUST SUBMIT PLANS**

Signature: _____ **Date:** _____

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Dept: _____ Due: _____

Purpose of Permit:
___ Shell Only
___ Complete Structure for C. C.
___ Complete Structure for C.O
___ Vanilla Box (Int. Fin./ No Tenant)
___ Interior Finish for Leased Tenant
___ Other

LOCUST GROVE COMMERCIAL BUILDING PERMIT ROUTING SHEET

Project Name: _____
Project Address: _____
City: _____ Zip Code: _____
Type of Business: _____
Permit Owner: _____
Address: _____ Ph#: _____
Contact Person: _____
Alternate Person: _____ Ph #: _____
Submitter's Signature: _____ Submitter's Title: _____

Office Use Only From This Point Forward:

Plans Received For Review: _____ Plans Sent to Fire Marshall: _____

Plans Returned From Fire Marshall: _____ Resubmittal Required: Yes No

Building Department Resubmittal Required: Yes No

Resubmittal Date: _____ Sealed Structural Plans Required: Yes No

Occupancy: A B E F H I M R S Misc.

Type of Construction: I II III IV V 1-Hr (A) Unp. (B)

Size of Structure: _____ Valuation Per Sq. Ft.: _____ Est. Valuation: _____

Permit Cost: _____ Plan Review Fee (25% of permit cost) _____

Type of Payment: check _____ cash _____ Amount Paid: _____ Rec'd by: _____

Fire Safety & Accessibility Fee: $_____ Fire Department Occupancy No.: # _____

Development Permit Req'd: Yes No Dev. Permit #: _____ Date: _____

Sewer Tap Fee Required: Yes No L.L.: _____ Dist: _____

Water Tap Fee Required: Yes No Parcel ID # _____

Septic Tank Permit Req'd? Yes No Zoning: _____

Pre-Construction Meeting Req'd? Yes No Zoning Approval & Date: _____

SET BACKS PER ZONING: FRONT_____ REAR_____ LEFT_____ RIGHT_____

Comments: _____

Building Impact Fee Cost: _____ How Paid: _____

Building Dept. Staff Signature: _____

Date Signed: _____

Rev: 2/23/04