

## Questions – E-mail respondents and Answers in Bold Italics

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Question 1, under the RFP Section 1.3 Award of Contract, “Preference shall be given to local businesses with facilities and substantial operations in the City of Locust Grove or Henry County.” Please provide details in the City’s Purchasing Policy?

***The evaluation sheet (provided) has a question on the “local preference” and will provide a level of preference for operations in Henry County and/or City of Locust Grove.***

Question 2, under the RFP Section 2.3, there are no bonding requirements? Maybe City was referring to a proposal bond. Performance Bonds with this type of service are standard in case something happens. Typically, it is a year’s annual revenue service Performance Bond. Section 3.9 addresses a Performance Bond but gives no details. Please clarify. ***Neither type of bonding is required.***

Question 3, under the RFP Section 3.4, it could be a 2 year term only as there is no obligation from the City that the contract will be renewed beyond two years, is this correct?

***The initial term is for 2 years, after which the contract may be extended a single year two more additional times. Thus, we would likely be going to RFP every 3 to 5 years (and more likely 5).***

Question 4, under the RFP Section 4.1 C, Cart Overflow, Contractor currently collects overflow outside the cart except for evictions. Is the City changing the policy to cart contents only? Please clarify.

***The contractor is to typically empty the cart contents; however, they should also pick up extra household trash either on top of or adjacent to the collection cart only to the degree that it is not a routine habit that requires the service address to obtain an additional cart. Birthday parties, Christmas with extra wrapping/boxes, etc. Also important is to address HOW the contractor will respond to this request and convey the need for additional cart service to the resident. Evictions are typically a City Responsibility as part of Bulk Waste/Code Enforcement.***

Question 5, under the RFP Section 4.2, Residential Curbside Bulk Collection, “City will be responsible to collect oversized items from each resident requiring the service on a (minimum) of a monthly basis”. Is this a change from the current service level provided? Currently, City sends list to Contractor and Contractor provides weekly bulk waste collection service to residents. Please clarify.

***The City will be responsible for bulk pickup as stated at the conference. The timeliness of that will be up to the city; however, it will likely be coordinated with the collection contractor so as not to cause confusion on the pickup days. We will also make sure this is conveyed to our residents to avoid the same confusion.***

Question 6, under the RFP Section 4.2, Residential Curbside Bulk Collection B, “City will provide bulk service on no less than one day each month. The service should be extended throughout the city, so there is NO scheduling required of this additional service.” Again, this is not the current scope of service. Bulk items are now collected on call weekly, not monthly. Does this RFP mean the Contractor no longer collects bulk waste? Please clarify.

***The City will be responsible for bulk pickup as stated at the conference. The timeliness of that will be up to the city; however, it will likely be coordinated with the collection contractor so as not to cause confusion on the pickup days. We will also make sure this is conveyed to our residents to avoid the same confusion. So, as to the particular question, No, the Contractor is not required to collect Bulk Waste. The Contractor is free to quote this service with the RFP response as an additional item as provided in the RFP document.***

Question 7, under the RFP City Owned Facilities under Section 4.15, the RFP does not match the Appendix A Fees.

City Owned Facilities:

B. 1116 Locust Road, there are 3 two yards, not 1

C. 3640 Highway 42, there is one 8 yard

***The respective sheets will be revised to reflect the inconsistency.***

Roll-off Facilities

RFP refers to wanting flat rates while Exhibit A asks for separate per haul and per ton rates. Currently City has separate per haul and per ton with the container rental rates included in the haul rate. Please clarify. ***Pricing Sheet has clarified the items related to "Rental" "Haul" and "Tonnage" being separate and will be updated accordingly. You can state that those items are included in one of the provided numbers in your pricing sheet.***

Also, please clarify the sentence after Section 4.15. under Roll Off Facilities, "The following facilities need the following large (roll off) containers that shall be provided at a rate to be negotiated during the RFP selection and contracting process". Shouldn't these rates be part of the overall RFP price and evaluated as part of the proposal instead of negotiated? Please clarify. **Clarity is provided in the revised RFP to be consistent.**

Question 8, in Sample Contract under Section 2.2, Contract references contractor collecting bulk items once per week which may contradict RFP under Section 4.2 above. Other contradictions are included in Section 3.1.2 in the Sample Contract. The RFP and Sample Contract conflict with one another, please clarify. **Bulk as proposed is to be performed by the City; however, the proposer may include this in an additional item as part of the overall submittal for the city to evaluate. We will make the contract consistent with those statements.**

Question 9, in Sample Contract under Section 2.4, Term does not match RFP. In Sample Contract, the term ends in one year without further obligation after that. Sample Contract allows for two one year renewals after that. The RFP and Sample Contract conflict with one another, please clarify. **Draft Contract will be made consistent with the RFP document.**

Question 10, in sample Contract under Section 5.2, all increases are petitioned meaning Mayor and Council can approve or deny. Is this correct? ***This is part of the contract and is part of a rate-case adjustment to show due cause and does require the provider to petition the City for approval by the Mayor and Council.***

Under Section 4 "Experience and Qualifications", you asked for references, I would also ask this question, include three (3) cities or counties that selected another hauler in the past five years when your company was the incumbent hauler. I am seeing this question in more recent RFPs and it gives you

the ability to talk to these cities or counties to determine if they selected another hauler based on price or service. Currently, there is hauler out there throwing out cheap rates but then quickly losing the contract based on their poor service with the municipality. ***Remained consistent with prior RFP and will look into the references and histories thoroughly.***

Under Section 5 "Service Proposal", right now, we service Locust Grove with a rear-end load truck. Some haulers may propose using automated side load trucks with an arm that reaches out to the cart and then dumps the cart in the back and then puts the cart back down. Tim, you need to know that because it costs less but automated side load trucks are very problematic for the City and the Customer. Locust Grove neighborhoods are not designed for automated service and it takes a long time to educate residents about exact cart placement for automated side load truck service. We provide rear end load service which is the most customer friendly service available. Automated side load trucks leave behind blowing litter as well when service is performed. Tim, I would ask the question, Please stipulate what type of truck do you plan to use, rear end load trucks or automated side load service?

***We are requiring rear-load trucks; however, they can request this an alternate, but must be prepared how overflow would be addressed (or not as an Exception).***

After Section 4.15. under "**Roll Off Facilities:**" in bold, I would delete the sentence that reads "The following facilities need the following large (roll off) containers that shall be provided at a rate to be negotiated during the RFP selection and contracting process". This should be part of the overall RFP price and it should be included as firm pricing in the separate pricing sheet just like your residential rate. It is a budgeted expense and you need to know those numbers as the overall picture. Instead, I would say something like, The following facilities need the following large (roll off) containers that shall be provided in the separate pricing sheet.

1. The scope of work Section 4 mentions recycling in the header, but has no specifics listed below in the scope of work. Is recycle collection included in this RFP? ***Recycling is included to the degree stated at Mose Brown Drive, where the resident brings items to place into the respective bins. Curbside recycling can be an Additional item to be added into the proposal as a separate item for the city to continue during the evaluation process.***
2. If recycle is included, what container is required? What frequency of collection? Is tonnage data available for recycle? ***Single facility only for recycling at Mose Brown and placed into a rolloff container marked for such.***
3. Please provide the time and location for the Pre-Bid meeting. ***Provided in advance already.***
4. Will "new" carts be required from all vendors as stated in Section 4.1? ***Not directly, the city has stated that we will be providing carts. However, you are welcome to choose to quote that as a separate item in your sealed pricing response that we will evaluate as we make our selection.***
5. Section 4.2 "City responsible for bulk" Please clarify this sentence. Is bulk collection required by the hauler? ***No, the city is responsible for bulk collection and haul. The only aspect for the hauler is the centralized collection area at 100 Mose Brown Drive.***
6. Please verify the monthly tonnage for MSW & bulk stated in section 4.1. Is this accurate?

***We are confirming the figures and updating as necessary – Regular MSW is approximately 250 tons/month. Remember bulk is typically a city responsibility in this RFP. Roll-off facilities at Mose Brown are typically changed out once every two weeks under “normal circumstances”. Now that is basically every week due to Pandemic operations.***

From July 13 at 15:55 via e-mail.

- Is a rear load or automated side loader truck preferred for the weekly trash service? ***Rear-load trucks are preferred on weekly trash service due to items related to “overflow” which may not be properly addressed with an automated side-loading vehicle. You may choose to quote as such in your proposal as an alternate and address how that overflow would be addressed, unless mentioned as an “Exception”.***
- Is the weekly trash service for cart only? ***For cart and for “overflow” to the degree discussed (occasional overflow – but must notify owner for additional cart if routine) Will the service provider service bags outside the cart? Yes, to the limited degree above if occasional becomes routine.***
- Do you have annual tonnage for the rolloff’s? ***Roll-off facilities at Mose Brown are typically changed out once every two weeks under “normal circumstances”. Now that is basically every week due to Pandemic operations.***
- What is your current rate for service from ADS? \$11/service can
- Will the city provide the trash carts for weekly service? ***As written, yes, but we also request that you consider pricing in an alternative that you provide as we evaluate responses.***

From Meeting – expect change in term of Force Majeure in terms of notification to be provided as discussed by the City’s Attorney.